

SUMMARY

I'm a versatile editor with a wide range of experience, from independent authors to publishers to corporations of all sizes. My clients appreciate my sharp memory, eye for detail, consistency, flexibility, and excellent ear for prose. I always strive to protect an author's voice while ensuring that the audience has a smooth and enjoyable reading experience.

PROFESSIONAL EXPERIENCE

Freelance editor (2011–present)

Ensure quality of final document, collaborate closely with clients, and advise first-time independent authors through the self-publishing process.

Authors and publishers:

- Edit print and digital fiction and nonfiction manuscripts for publishers and authors according to the *Chicago Manual of Style* and in-house style guides.
- Focus on developmental editing, line editing, copy editing, and fact checking.
- Ghostwrite content, including novels.
- Provide style sheet with developmental memo when appropriate.
- Convert final manuscripts for publishing as ebooks on Kindle, Nook, Apple, Google, Kobo, and generic EPUB.
- Clients: Catt Editing, Tanstaafl Press, and independent authors.
- Specialties: YA fiction, fiction, fantasy, self-help, first-time authors, and memoirs.

Corporate clients:

- Review wide range of consumer-facing materials (proposals, workbooks, products, web copy, blogs) for professional clients, ranging from architectural companies to spiritual advisors.
- Edit according to *The Chicago Manual of Style*, *New Hart's Rules*, or *The Associated Press Stylebook*, as well as in-house style guides, specialty-specific terminology, and client preferences.

Senior editor, Cambia Health Solutions (owner of Regence brand) (2010–present)

- Write original content and serve as quality assurance editor for content, brand, style, voice, and messaging accuracy for all materials produced by the Marketing department's Creative Studio.
- Create, update, and edit materials, both print and online, for employer group purchasers, 3.1 million members, and brokers for Cambia's six health plans and other subsidiaries.
- Perform version control for six brands and countless products over four states, explaining insurance and health-related features to all kinds of audiences.
- Protect brands by enforcing style, logo usage, co-branding, and design rules; provide final check and approval prior to printing or posting of materials; and train new writers.
- Collaborate closely with graphic designers.
- Serve as contributing editor to company's brand style guides.

Creative services writer II, Cambia Health Solutions (2007–2010)

- Served as communications lead over multiple, simultaneous projects; coordinated interdepartmentally with executives and staff to determine and refine content of sales, post-sales, and strategic communications.
- Managed production of many publications, including planning, scheduling, writing, and editing text; coordinating review; working with graphic artists and UX team; and overseeing design.
- Interpreted, planned, developed, and executed communications plans, strategy, and brand messaging.

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Copywriter, Marketing Creative Services, Cambia Health Solutions (2004–2007)

- Produced accurate, thorough information in reader-friendly style.
- Worked as writer, content editor, and managing editor for variety of materials.

Senior marketing communications coordinator, Regence BlueShield (1999–2004)

- Wrote, edited, coordinated, and oversaw design and production of wide variety of external and internal print and online communications.

Marketing communications coordinator, Regence BlueShield (1996–1999)

- Wrote, edited, and coordinated wide variety of external and internal print communications.

Publications Coordinator, King County Medical Blue Shield (1995–1996)

- Wrote, edited, and coordinated production of physician and medical office materials in conjunction with company medical directors and registered nurses.

Product specialist, King County Medical Blue Shield (1994–1995)

- Interpreted legal contract language and translated it to consumer-facing policies and brochures.

Brochure coordinator, King County Medical Blue Shield (1992–1994)

- Assembled, edited, and oversaw production of employer group benefits brochures in accordance with Sales specifications, state insurance regulations, and company policies.

SKILLS

MS Office; Word; Acrobat Adobe Pro; WorkFront; Kindle Create; Vellum; style tagging; style coding; *The Chicago Manual of Style*; *The Associated Press Stylebook*

EDUCATION

- Certificate in Specialization in Developmental Editing, University of Washington, 2023
- Certificate in Editing, University of Washington, 2021
- Memoir-Writing Workshop, Sarah Lawrence College School of Writing, 2021
- Bachelor of Arts, English literature, University of Washington, 1990 (Graduated magna cum laude and Phi Beta Kappa)

AFFILIATIONS

Northwest Editors Guild
Editorial Freelancers Association

AWARD

Blue Cross and Blue Shield Association's 2003 Best of Blue second place award for integrated marketing communications

MEMOIR

[*A Word to the Wise: Snakes on Every Level*](#), by R. R. Norton
All the Donkeys Know Your Name, by Chrissie Mayberry
[*Baloney! Baloney! Baloney!*](#), by Robert Alfaro
[*Bittersweet Memories: What It's Felt Like Being Me*](#), by Janet Smith
[*Blue Moon, Rare Fire*](#), by Helena Jayne Bryant
[*Can I Die Better Than a Dog?*](#) by Crystal Tetu
[*Casting Your Troubles Into the Grand Canyon*](#), by Matt Landry
[*Crush It*](#), by John Kurinij
[*Dear Kendal*](#), by Richard Jackson
Diaries of a Love Addict, Gabriella Schaefer
[*Defeat of Nazi Germany*](#), by Chester Wong
[*Down in the Country: On Grandpa's Farm*](#), by Max E. Harrison
[*Faithful Times*](#), by John Abeln
[*Fleeing to Freedom*](#), by Quynh Nguyen Forss
God Doesn't Relapse, by Matt Grace
Humor, Health, Longevity, and Personal Salvation: Wisdom from a Country Doctor, Dr. William Wiltse
[*Keep Moving Forward*](#), by Matt Landry
[*Kissing Frogs*](#), by Heather Ward
[*Love Soars the Skies*](#), by Linda Jones
Melanie, by Spencer Hull
[*Nowhere Bound*](#), by David A. Ek
[*On the Other Side of Tears*](#), by Jonel Gilmer
[*Potential: Leveraging Your Past for the Professional and Personal Success You Deserve*](#), by Barbara Polk
[*Recognizing Beauty*](#), by Cyndi Burrough
Seattle, by Tad Korzeniewski
[*Separate Things*](#), by Ashley Marie Berry
[*The Evil I Own*](#), by K. S. Penn
[*The Light Within*](#), by Annie Montgomery
[*The Missing Link*](#), by Stacy Sato
[*The Shadows within My Light*](#), Michael Anthony Edward
[*Too Happy to Be Sad Girl*](#), by Angel Aviles
Transitioning from Wounded to Warrior, by Donna Silveira
[*Turning Over the Leaf*](#), by W G Stillwater
Seeking Closure, Lakeeta Greene
[*Stalk Home*](#), Amanda McMurtrey
Surviving My Tidal Wave of Infidelity, by Sheri Ramirez
Tell Me, by Judith Litchfield
[*Under the Good Influence*](#), by E.S. Collier

FICTION

A Friend of Mine, by Alfie García
[*A Rose That Grew from a Textbook in the Village*](#), by Kasandra Price
[*A Special Storm*](#), by David Feldman
Book I: Unexpected, by Christopher Green
Book II: Unexpected, by Christopher Green
[*Brink 2*](#), by William J.
[*Careful What You Hear*](#), Helen Dunlap Newton
Courage of Faith, by A.J. Ready
[*Continuum Glass*](#), by Matthew Lacombe
[*Deception Is Our Remedy*](#), Alexandra Gavronovic
[*Deferred Hope*](#), by Jesse Leung

[*Depreciating Hope*](#), by Jesse Leung
[*Detox Hotel*](#), by Jonah Frick
[*Discovering True Love*](#), by Martina Redfearn
DOHTR Confidential, by Vanessa Chamberlain
Dreams, by Rosemary Pearson
[*E-Solu*](#), Adenola Atekoja
[*Fallen Leaf Lake*](#), by John Abeln
[*Finding Refuge*](#), by David Rollins
*F*uck Your Thoughts and Prayers*, by Thomas Karmgard
[*Galleria Estrella*](#), by John Abeln
[*Harley James & the Emerald Tablets of Egypt*](#), by Leah Cupps
[*Harley James & the Peril of the Pirate's Curse*](#), by Leah Cupps
[*How Lily Blossomed*](#), by Deola Miller
[*I Sing of Grief: A Novel of the Trojan War*](#), by Michael Fridgen
[*I Sing of Rebirth: A Novel of Aeneas and Rome*](#), by Michael Fridgen
[*Love Letters to the Postman*](#), by David Hurley
[*Mining Justice*](#), by Thomas Gondolfi
[*Natural Selection*](#), by Fiona Stoffer
[*Nordic 5 North, Reality Protocol 2*](#), by Daniel D. Coretram
[*Nordic 5 North, Reality Protocol 3*](#), by Daniel D. Coretram
[*Nordic 5 North, Reality Protocol*](#), by Daniel D. Coretram
[*Patience in Wonder Meadow*](#), by John Abeln
[*Painted Mountains*](#), by John Abeln
[*Pedro's Pickles and the American Dream*](#), by David A. Ek
[*Rasputin's Revenge*](#), by John Abeln
[*Rise of a Kingpin*](#), by Gary Poindexter
[*Running Free*](#), by Ami Cullen
[*Secret Hope*](#), by Jesse Leung
[*Stand on the Bench, Achilles*](#), Christopher Baldwin
Stick 'Em Up, by S. Malik Swayne
[*Summoning Spruce*](#), by Ann Ornie
[*Tarian's Rescue*](#), by Madi Wright
Temin, by Eric Wittkop
[*Teva Tan*](#), by John Abeln
[*The Bastard Sorceress*](#), by Verna McKinnon
The Breaker Point, by Heidi Wyble
[*The Bridge Jumper*](#), by John Abeln
[*The Emergence of New Elaine*](#), by Nadine Feldman
[*The Goddess's Game*](#), by Alyson Rose
[*The Height of Darkness*](#), by Jessica Sherer
The Infinite End, by Emily Kunz
[*The Irony of Being*](#), by Emily Kunz
[*The King of Juthirima*](#), by Austin Suttill
[*The Man from Flat Water Country*](#), by Rex Gunnerson
[*The Neighborhood*](#), by David Feldman
[*The Power Broker: Madeira to Stockholm*](#), by Daniel D. Coretram
[*The Unicorn and the Dragon*](#), by James Cummings
[*The Urban Legend of Billy Dew*](#), by Derrick Newton
[*Traitor*](#), by S. Malik Swayne
[*Trenchtown*](#), by Derrick Newton
Weddings and Wars, by Thomas Gondolfi

War Poet, by Verna McKinnon
We're All Dead Here, by Jake Rudquist
White Walls, by Micala Rash

NONFICTION

A Beginner's Guide to Human Design, by Isadora Bloom
Achieve: Overcome Obstacles, Find Time for Greatness, Develop a Framework to Achieve Anything, by Michael J. Lee
And the Women Rose, by Andrea Maly
Angels Connections: Activate the Divine, a Practical Guide to Connecting and Interpreting Signs, Numbers and Spirit Guides, by Isadora Bloom
A Space Between: Holistic Wellness for Menopause and Beyond, Marla Privitera
Building Financial Muscle, by Karen G
Candle Magic for Beginners, by Isadora Bloom and Jowi Estava Ghers
Complete Guide to Facebook Advertising: 2020 Edition, by Brian Meert
Creation Unfolding: A New Perspective on ex nihilo, by Ken P. Coulson
Dare to Express, Book 3, by Creatrix Publishing
Dating After Divorce: A Woman's Guide to Finding Herself First, by Liga Saltupe
Deep Magick: A Guide and Spellbook for the New Witch, by Sonia Woods
Embracing the Energy of Possibilities, by Joe Saviano
Empowering Women on the Way to the Top, by Duygu Alptekin Gürsu
Fossils and the Flood, by Paul Garner
Goddess Oracle, by Yvette Doudle
It's Not About Food, Drugs, or Alcohol—It's About Healing Complex PTSD, by Mary Giuliani
Journey Inward, by Nardu Debrah
Live Your Best Life with Limited Energy, Jodie Renner
Military Jesus, Roderick X
Mindfulness Journey in Africa, Amanda Metta
Magnetize Your Man, by Antia and Brody Boyd
My Sandwich Is a Spaceship, by Dr. Cyndi Burnett and Michaelene Dawson-Globus
Newstone Test Prep: Armed Services Vocational Aptitude Battery Exam Prep 2020-21; Praxis Score Study Guide 2020-21; National League for Nursing PAX RN and PN Exam Prep 2021-22; Certified Medical Assistant Study Guide 2020-21; Certified Medical-Surgical Registered Nurse Exam Prep 2020-21; Officer Aptitude Rating Exam Prep 2020-21; Florida Real Estate Exam Prep 2020-21; Professional in Human Resources Exam Prep 2020-21; Foreign Service Officer Test Exam Prep 2020-21; Certified Strength and Conditioning Specialist Exam Prep 2021-22; Securities Industry Essentials Exam Prep 2020-21; Associate Professional in Human Resources Certification Prep 2020-2021; PSAT 10 Prep 2020-2021; NHA Phlebotomy Exam Prep 2020-21; Adult Gerontology Nurse Practitioner Exam Prep 2021-22; Progressive Care Certified Nurse Exam Prep; Nurse Executive Exam Prep 2021-22; GED Study Guide, 2021-22; Police Officer Exam Prep 2021-22; SSAT Middle-Level Exam Prep 2021-22; Physician Assistant National Certifying Exam Prep 2021-22; MSW Licensing Exam 2021-22; Criminal Justice Basic Abilities Test Prep 2021-22; Certified Emergency Nurse Exam Study Guide 2021-22; Certified Professional in Healthcare Quality Exam Prep 2021-22; Funeral Services Exam Study Guide 2021-22; Society for Human Resource Management Exam Prep 2021-22; National Registry of Emergency Medical Technicians Exam Study Guide 2021-2022; National Counselor Exam Prep 2022-2023; CDL Exam Guide 2022-2023; LCSW Study Guide 2022-2023; Certified Case Management Exam Study Guide 2022-2023; Foreign Service Officer Test Exam Prep 2022-2023; Florida Real Estate Exam Prep 2022-2023; Massage and Bodywork Licensing Exam Prep 2022-2023; Certified Pharmacy Technician Exam Prep 2022-2023; Praxis II Elementary Education Exam Prep, 2022-2023; PHR Exam Prep 2022-2023; NCLEX-RN Exam Prep 2022-2023; Series 7 Exam Prep 2022-2023; Praxis General Science Content Knowledge 5435 Prep; ATI TEAS 7 Study Guide 2022-2023; Maternal and Newborn Nurse Exam Study Guide 2022-2023; HESI A2 Study Guide 2022-2023; Certified Medical Assistant Study Guide 2023-2024; Registered Behavior Technician Study Guide 2023-2024; CNA Study Guide 2022-2023; OCN Study Guide 2022-2023; NYC Sanitation Worker Exam Prep 2023-2024; Progressive Care Certified Nurse Exam Study Guide 2022-2023; Foreign

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Service Officer Test Exam Prep 2023-24; CMSRN Study Guide 2023-24; NHA Phlebotomy Study Guide 2023-2024; Medical-Surgical Nursing Certification Exam Prep; Family Nurse Practitioner Exam Study Guide 2023-2024; NCMHCE Study Guide 2023-2024

Overcoming the Perils of Imposter Syndrome, by Derrick Newton

Passive Militancy, by Ronald Smith

Regenerative Business: How to Align Your Business with Nature for More Abundance, Fulfillment and Impact, by Samantha Garcia

Remote Learning: 60 Strategies for Success, by Dr. Carrie Champ Morera

Sacred Crystal Codes, by Patricia Missakian

Seeing the Forest and the Trees, by Matthew Lowe

Sketchnoting for Multilingual Minds, by Valentina Gonzalez

Stayin' Alive, by Brian Locker

The Beginner's Guide to Rune Magic, by Isadora Bloom

The Journey to Being Yourself, by Kenny Weiss

The Loving Yourself Adventure for Girls: Pump up Your Confidence, Make Good Friends, and Be the Strong, Super Girl You Already Are, Diana Rachel Bletter

The Loving Yourself Book for Women: A Practical Guide to Boost Your Self-Esteem, Heal Your Inner Child, and Celebrate the Woman You Are, by Diana Rachel Bletter

The Montessori Method, by Sony Bakrnchev

The Real Women of Menopause, by Michelle Maier

The Total Customer Growth Model: Win and Grow Customers for Life with ABM and ABX, by Adam Turinas and Ben Person

The Truth About Women and How to Keep Them in Your Life, by Eric Langlais

The Yoga of Self-Love, by Ramaa Krishnan

Thoughts That Shape You: 365 Powerful Affirmations Backed by Psychology and Neuroscience, Svetlana Fedina

Top 10 Profit Killers for Plastic Surgeons and Medical Spas, by Kelly Smith

True Friends: A Revolutionary Approach to Cultivating Conscious Feminine Friendships, by Rochonda Ferrelli

Weaving Creativity into Every Strand of Your Curriculum, by Dr. Cyndi Burnett and Julia Figliotti